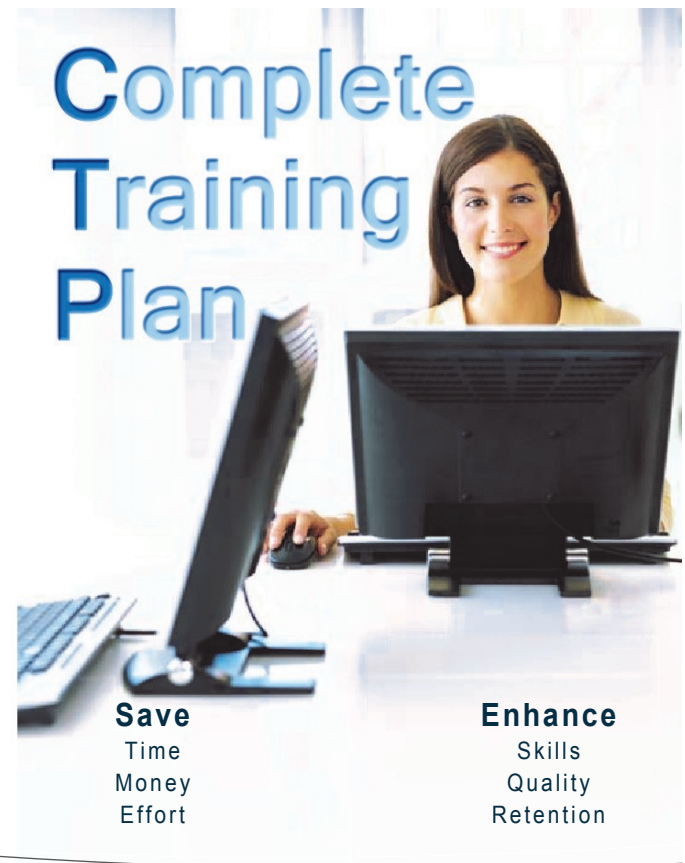




Stop wasting your time on generic seminars that aren't beneficial or enjoyable for your employees. Let the experts at JN Software develop a valuable **Complete Training Program** that is customized for you and your organization.



Save
Time
Money
Effort

Enhance
Skills
Quality
Retention

They listened to our requirements and came up with solutions for some of our more complex situations. I only wish I had contacted JN Software sooner.

Valerie Schmid
Corporate Controller
Weston Forest Group

They customized courses to meet the unique demands of our industry.

Joan Willms
Manager
Graydon Hall Nursery Schools

This was my fourth attempt at a course to learn this and you were the only ones who were able to successfully explain it to me.

Cathy Lamoureux
Systems Trainer/Application Support Specialist
Bennett Jones

www.jnsoftware.ca
info@jnsoftware.ca
416-264-6247



A comprehensive software training solution that lightens your workload

COMPLETE TRAINING PLAN

CTP FEATURES

- HANDS-OFF PLANNING
- INDIVIDUAL NEEDS TRACKING
- SKILL ASSESSMENTS
- CUSTOMIZED CURRICULUMS
- BUDGET PLANNING
- TRAINING ACROSS CANADA

Organizing training for a diverse staff can be an arduous task. With JN Software's **Complete Training Plan** you can offload those tasks to our professional training experts at NO EXTRA CHARGE. A JN Software **CTP** identifies and tracks employee training needs on an individual basis, and develops an annual training schedule with customized curriculums that fit your budget. JN Software then uses its broad range of training offerings to help each employee use their technology better.

custom solutions for your training needs

PLANNING PROCESS

A **CTP** begins by outlining the makeup of your staff and identifying a target budget range. We then use a combination of questionnaires, skill testing and personal interviews to identify the needs of each employee. An annual plan is developed for your review and approval. The **CTP** is reviewed and tweaked throughout the year to maximize the employee training experience and available budget. As the new year approaches a new **CTP** is prepared to address future needs.

TRAINING PROCESS

We can book Individual, Group and Online training sessions directly with the employees. After each session employees submit feedback surveys to ensure their needs are being met. A summary of these surveys is compiled for your consideration. We track the objectives covered and identify the needs of each employee so as to best plan future training sessions.



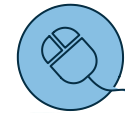
One-on-One Training

The most customized solution, material is paced to the employee's learning speed and specific support can be given using files on which they need help.



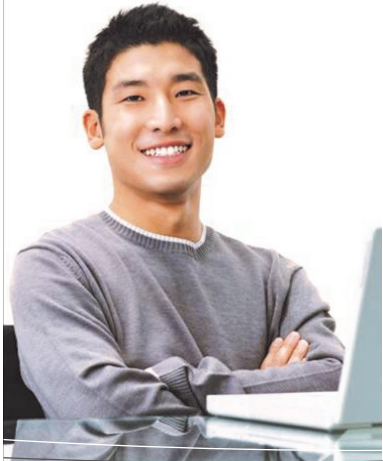
Group Training

Cost-effective and best used when a set of employees require training on similar topics. Custom objectives and sample files submitted by the participants allow for a uniquely customized group training experience.



Online Training

A cost-effective method of providing personalized training sessions of short length for employees who don't need a full length session at this time, or for training remotely located employees. Conducted via phone and desktop sharing software, employees can get targeted support on a small set of topics.



A **CTP** can also include other training services your employees will benefit from
Training video libraries — Online after-training live support — Reference Cards
Custom training manuals and exercise files — Canada-wide network of trainers